



# CLERY CENTER

Jeanne Clery  
Disclosure of  
Campus Security Policy  
& Crime Statistics Act

CAMPUS SAFETY  
INFORMATION

ADDITIONAL  
RESOURCES

CLERY CRIME  
DEFINITIONS  
(4 pages)

LOCAL CONTACT INFORMATION



## CLERY ACT RESPONSIBILITIES

To ensure that students know about dangers on their campus, the Clery Act requires institutions to gather and publish data from campus security authorities (CSAs).

CSAs should have the baseline knowledge of the following components of the Clery Act:

- Development, disclosure and implementation of campus security policy
- Timely warnings
- Daily crime log
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## WHO IS CAMPUS SECURITY AUTHORITY

The **job** of campus safety does not rest solely in the hands of the public safety or campus police. It is a collaborative effort across offices on campus.

The purpose of including non-law enforcement as CSAs is that 1.3 (-5.9 (r) 19.5 (c)-3.7 (em)

## CSA RESPONSIBILITIES

- Report Clery Act crimes to the official or office designated by the institution.
- Document any Clery crime reports provided in good faith (i.e. where there is a reasonable basis for believing that the information is not simply rumor or hearsay).
- Include reports from a witness, third party, victim or offender.

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## CSA EXCLUSIONS

Some examples of individuals who would not meet the criteria for being campus security authorities are:

- Individual faculty who are not advisors to student groups
- Individual campus health center physicians or nurses whose only responsibility is to provide care to students

Exemptions:

- Pastoral Counselor
- Professional Counselor

A pastoral or professional counselor must be acting in the aforementioned role to be exempt from reporting. For example, a dean may have a counseling license, but would still be required to report if the role is not primarily counseling.



## WHEN TO REPORT

I am a CSA – what must I do?

- If someone tells you about a crime or an incident that may be a crime, you must report it to your institution's designated office or official responsible for collecting Clery report information.
- Share the information as related by the person.
- When in doubt, report.
- Tell the person who disclosed the crime to you that you must share the information.
- Help connect the person to available options and resources within the institution.

Clery Contact – Randy Nichols, Director of Safety and Security. ~~207-3474~~

Campus Safety/Security – 207-725-3500

Website - <http://www.bowdoin.edu/security/>





## REPORT OPTIONS

- Let the person know about options for reporting to law enforcement.
- If your institution allows it, tell the person how he or she can report confidentially.
- Crimes reported to campus security authorities should then be reported to the designated office within the institution.

Clery Contact – Randy Nichols, Director of Safety and Security. ~~2025~~ 3474



## CLERY CRIMES

- Criminal Homicide





IN ALL CASES

## INFORMATION YOU SHOULD PROVIDE

- Programs for assisting victims of sexual assault and other crimes
- Procedures for seeking medical help
- Options for reporting

Learn more about the institutional requirements at [www.clerycenter.org](http://www.clerycenter.org)





## ADDITIONAL RESOURCES

## CLERY CRIME DEFINITIONS

### *Criminal Homicide*

**Murder and Nonnegligent Manslaughter** is defined as the willful (non-negligent) killing of one human being by another.

**Negligent Manslaughter** is defined by the killing of another person through gross negligence.

### *Sex Offenses*

**Sex Offense - Forcible** is defined as any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

**Sex Offense - Non-forcible** is defined as unlawful, non-forcible sexual intercourse (incest or statutory rape)

**Robbery** is the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault** is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Burglary** is the unlawful entry of a structure to commit a felony or theft.

Clery Crime Definitions Continued

Pg 1 of 4





## CLERY CRIME DEFINITIONS cont..

**Motor Vehicle Theft** is the theft or attempted theft of a motor vehicle.

**Arson** is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal





## CLERY CRIME DEFINITIONS (end)

**Stalking** means engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- fear for his or her safety or the safety of others; or
- suffer substantial emotional distress.

**Weapons: Carrying, Possessing, Etc.** defined as the violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or deadly weapons. (a) T5.9590w-1.3 (e.5g.30.9 ( h Twga)80.8 (,m)-s)-1.3 (e)-d en dee dn3 (v)-(n)C



## LOCAL CONTACT INFO

Counseling Center - Counseling Center 207-725-34145

Public Safety - Brunswick Police Department 911 or 725-6620

Victim Service Agency - Sexual Assault Support Services of Mid Coast Maine  
(SASSMM) (800-871-7741 statewide or 800-822-5999 in local area)

Your Clery Contact on Campus – Randy Nichols, Director of Safety and Security  
207-725-3474

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[www.clerycenter.org](http://www.clerycenter.org)  
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