

**FREQUENTLY ASKED QUESTIONS**  
**For Faculty and Lab Instructors**  
**Bowdoin Course Questionnaires (BCQs)**  
Updated Fall 2024

**What are the Bowdoin Course Questionnaires (BCQs)?**

BCQs are the end-of-semester course evaluation forms, which are conducted entirely online.

**Who will use online BCQs this semester?**

All faculty and lab instructors teaching courses or labs are required to use online BCQs.

**What is my role in administering BCQs?**

The BCQs are made available to students automatically, but we strongly urge you to plan for a designated time during a class session when students can focus on filling out the BCQs for your course/lab. We also urge you to speak to students about the

**Can I change the questions or add my own?**

No, not at this time. The Governancn?

## When and where will I see the results of my questionnaires?

Soon after the deadline for grade submission, you will receive an email alerting you that your reports for that semester are available in Canvas. Click on the BCQs Reports link in the left-hand menu in any of your courses in Canvas. Reports for previous semesters will remain here as well.

### What if I don't see the BCQs Report Link?

Go into a Fall 2024 course. To update the organization and visibility of the left-hand menu in your course, click **Settings** at the bottom of the left-hand menu and then the **Navigation** tab that runs along the top of the settings page. You will see two lists of menu items. Items in the top list are enabled and visible to students; items in the bottom list are disabled and not visible to students. (e I)TJ-0.004

